

CLARK COUNTY  
STAFF REPORT



DEPARTMENT: Prosecuting Attorney  
DATE: October 15, 2014  
REQUEST: Approval of Addendum to Interlocal Agreement for the Domestic Violence Prosecution Center  
CHECK ONE:  X  Consent   CAO

**BACKGROUND**

The interlocal agreement between Clark County and the City of Vancouver for the Domestic Violence Prosecution Center (DVPC) was updated in 2011 to reflect changes to Article II, *Duration*, and Article IV, *Commitment of Personnel, Roles and Resources*. At that time, the County approved the agreement but it was held up in processing at the City of Vancouver, and didn't get adopted. Since that time, the county and city have agreed to the terms of the addendum, which includes further clarification of resources provided to operate the center. These changes have been agreed to by the Clark County Prosecuting Attorney and the City Attorney, who cooperate in the management of the DVPC.

**COMMUNITY OUTREACH**

The addendum to the interlocal agreement only affects internal operations of the DVPC and has no public impact on how the center is operated. No outreach to the public or stakeholders is necessary.

**BUDGET AND POLICY IMPLICATIONS**

There are no budget impacts as a result of this update.

**FISCAL IMPACTS**

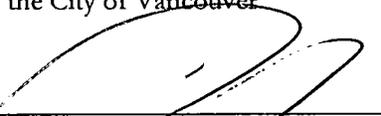
Yes (see attached form)  No

**ACTION REQUESTED**

Please approve and sign the attached interlocal agreement addendum.

**DISTRIBUTION**

Please return one original of the approved addendum to the Prosecuting Attorney for distribution to the City of Vancouver

  
\_\_\_\_\_  
Anthony E. Golik  
Prosecuting Attorney

Approved:   
\_\_\_\_\_  
CLARK COUNTY  
BOARD OF COMMISSIONERS

OCT 28, 2014  
SR 240-14

*Handwritten initials*

PA 14-51

ADDENDUM  
TO  
INTERLOCAL AGREEMENT ESTABLISHING THE CLARK COUNTY DOMESTIC  
VIOLENCE PROSECUTION CENTER (DVPC)

Pursuant to Article VII, of the original Interlocal Agreement this addendum, dated, 10-28-14 and entered into under the Interlocal Cooperation Act ( Chapter 39.34 RCW), between the City of Vancouver and Clark County, the following amendments to the original agreement, dated December 11, 2000, and the subsequent Addendum dated September 9, 2004, are hereby adopted:

Article IV      Commitment of Personnel, Roles and Resources

Article IV is changed to read:

- a.      The Vancouver City Attorney's Office will provide the following to the Unit:
  1. 3 FTE Prosecutors
  2. 1 FTE Legal Assistant
  3. 1 FTE Legal Investigator
  4. 2.25 Victim Advocates<sup>1</sup>
  5. 1 FTE Legal Secretary I
  6. Furniture, furnishings, computers, printers, telecommunications devices and related equipment necessary to support the above described staff.
  
- b.      Vancouver Police Department will provide:
  1. 1 FTE Sergeant
  2. 3 FTE Detectives<sup>2</sup>
  
- c.      The Clark County Prosecutor's Office will provide the following personnel to the Unit:
  1. 3 FTE Deputy Prosecutors
  2. 1 FTE Legal Assistant
  3. 2 FTE Victim Advocates
  4. 2 FTE Legal Secretary I's
  5. .50 FTE Office Assistant<sup>3</sup>
  6. Furniture, furnishings, computers, printers, telecommunications devices and related equipment necessary to support the above described staff.
  
- d.      Clark County Sheriffs Office will provide:
  1. 1 FTE Deputy

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<sup>1</sup> 1.5 FTE victim advocates are grant funded by VPD and subject to limitations and expiration of grant funding

<sup>2</sup> Subject to the availability of funding and personnel

<sup>3</sup> .50 FTE Office Assistant is grant funded and subject to limitations and expiration of grand funding.

The Clark County Prosecutor's Office and the Vancouver City Attorney's Office will each contribute one half of the office supplies, mailing and printing costs. Clark County shall be responsible for all such expenses from January through June and the City of Vancouver shall be responsible for all such expenses from July through December.

Clark County is currently providing a motor vehicle for use by DVPC staff and the City of Vancouver reimburses Clark County for half of the rental rate and fuel. Expenses are billed bi-annually.

The City has entered into a multi-year lease agreement for facilities to house the DVPC. The County will reimburse the City for one half of the rent costs to the city on a monthly basis. Rent costs shall include all costs provided for in the lease plus janitorial costs and the expenses of making repairs to the leased facilities which are not otherwise provided for in the lease. In the event that a repair cost is going to exceed \$500.00, the City will notify the County prior to making the repair and obtain the County's approval. City will provide County with an itemized list of repair expenses on a semiannual basis. Reimbursement shall be made within thirty days of receipt of the itemized list.

Each party, at the request of the other party, will provide a cost breakdown of salaries, benefits, rental and operating costs for the resources committed to the DVPC.

Approved this 28<sup>th</sup> day of Oct. 2014.

BOARD OF CLARK COUNTY  
COMMISSIONERS

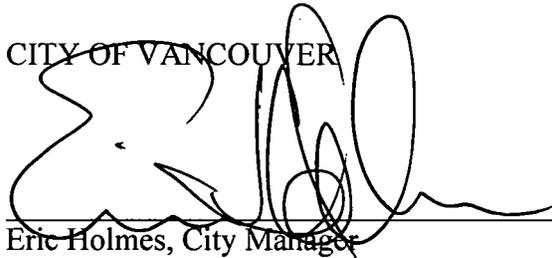


By: Tom Mielke, CHAIR



Clerk of the Board

CITY OF VANCOUVER



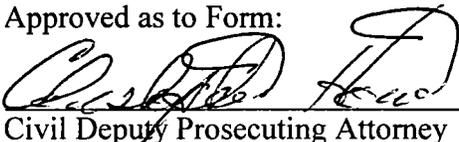
Eric Holmes, City Manager



Deputy City Clerk

*Carrie Lewallen*

Approved as to Form:



Civil Deputy Prosecuting Attorney



E. Bronson Potter, City Attorney



Anthony F. Golik,  
Clark County Prosecutor