

**CLARK COUNTY
STAFF REPORT**

DEPARTMENT: Clark County District Court Corrections
DATE: October 15, 2013
REQUEST: The Board of County Commissioners approve a return of five (5) change fund cash drawers at \$150 each for a total decrease of \$750.
CHECK ONE: X Consent CAO

BACKGROUND

The Clark County District Court Corrections Mabry Center location established five (5) change fund cash drawers of \$150 totaling \$750 in December of 2005. The change funds were created to provide a convenient service to the public at Mabry Center location.

Since the merge of District Court and Corrections' front counter functions including cashiering on May 7, 2012, the public is mainly making payments at the Courthouse location. Due to the drastic reduction of business at Mabry Center location it was recommended by the Auditor's office that the change fund cash drawers be closed and returned to the Clark County Treasurer's office.

COMMUNITY OUTREACH - None

BUDGET AND POLICY IMPLICATIONS

This request is budget neutral and will comply with all applicable County policies.

FISCAL IMPACTS

Yes (see attached form) No

ACTION REQUESTED

The Board of County Commissioners approve a return of five (5) change fund cash drawers totaling \$750.

DISTRIBUTION

Ela Selga – District Court Administrator
Mark Gassaway – Auditor's Office
John Payne – Treasurer's Office
Bob Stevens, Nikki Peterson – Office of the Budget
Tim Podhora, Zarema Nagoyev – District Court Corrections



Ela Selga
District Court Administrator

Approved: 

CLARK COUNTY
BOARD OF COMMISSIONERS

OCT 15, 2013

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