

# CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Public Works / Parks Division  
**DATE:** September 22, 2015  
**REQUESTED ACTION:** Sign and approve the resolutions authorizing submission of two applications for grant funding assistance for Youth Athletic Facilities projects to the Recreation and Conservation Office.

**SR Number:**

**FOR APPROVAL BY:**  BOCC  COUNTY MANAGER  HEARING

### PUBLIC WORKS GOALS:

- Provide safe and efficient transportation systems in Clark County
- Create and maintain a vibrant system of parks, trails, and green spaces
- Continue responsible stewardship of public funds
- Promote family-wage job creation and economic development to support a thriving community
- Maintain a healthy, desirable quality of life
- Increase partnerships and foster an engaged, informed community
- Cultivate a nimble, responsive work force
- Make Public Works a great place to work

### **BACKGROUND**

The Recreation and Conservation Office (RCO) provides leadership, funding, and technical assistance to help build community athletic fields via the Youth Athletic Facilities (YAF) grant program. The YAF grant program provides money to purchase land and renovate outdoor athletic facilities serving youth.

In order to apply for YAF grant funding, the Board must sign and approve resolutions authorizing submission of applications to the RCO for YAF grant funding assistance. Staff intends to submit two applications for two different projects. Two resolutions are attached to this report: one for Luke Jensen Sports Park, and one for Hockinson Meadows Community Park.

The Luke Jensen Sports Park project application to RCO asks for grant funding to install additional field lighting. The total expected project expense for the project is \$150,000. \$75,000 of this expense would be covered by RCO grant funding, if awarded. Vancouver West Soccer Club has already committed \$34,000 to this project by funding the installation of lights on fields 4 and 5. Salmon Creek Little League is also a potential partner for this project. It has not committed funding at this time. The Greater Clark Park District (GCPD) capital repair budget will cover the remainder of the cost.

Hockinson Meadows Community Park has 10 sports fields. Seven (7) of the fields have overlapping, or multi-sport, capabilities. These multi-sport fields drain poorly. This severely limits the use of these fields, impacting the operations for the primary user groups, Pacific Soccer Club and Evergreen Little League. The proposed project application for this park is to install a drainage system, which would improve field use conditions throughout the year and allow for significantly more field use. In addition to RCO, Pacific Soccer Club and Evergreen Little League are two potential partners for this project. Project Expense: \$300,000. RCO Grant Match: \$150,000. Greater Clark Park District (GCPD) capital repair budget and potential partners, if any, will cover the remainder of the cost.

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PW15-075

**COUNCIL POLICY IMPLICATIONS**

This action does not propose a change in policy or a refinement of existing policy. It is a confirmation of existing policy to seek external funding and partnership opportunities to deliver a service the County may not otherwise be able to provide.

**ADMINISTRATIVE POLICY IMPLICATIONS**

The agreement is consistent with existing policy and practice. There will be no additional expense to the current budget by approving these resolutions.

**COMMUNITY OUTREACH**

Clark County has created numerous partnerships with local youth sports organizations. The primary role of these partnerships is to provide and encourage athletic opportunities for youth, to make sure County assets remain safe and of high quality, and to partner with groups who can deliver a service the County may not otherwise be able to provide. These partnerships also ensure that children at most, if not all, ages and abilities have ample opportunity to participate in a variety of athletic endeavors.

**BUDGET IMPLICATIONS**

YES	NO	
X		Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
	X	Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

**BUDGET DETAILS**

Local Fund Dollar Amount	Matching funds of \$225,000
Grant Fund Dollar Amount	Requesting grant funds of \$225,000
Account	1032 - Greater Clark Parks District Fund
Company Name	Recreation and Conservation Office (funding agency)

**DISTRIBUTION:**

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

\_\_\_\_\_  
Bill Bjerke  
Parks Division Manager

\_\_\_\_\_  
Heath H. Henderson, PE  
Public Works Director/County Engineer

APPROVED:   
CLARK COUNTY, WASHINGTON  
BOARD OF COUNTY COUNCILORS

DATE: 9/22/15

SR# SR 185-15

## BUDGET IMPACT ATTACHMENT

### Part I: Narrative Explanation

Existing funds from the Great Clark Parks District (GCPD) capital repair budget will be utilized to support up to 50% of the projects' expenses. Vancouver West Soccer club will provide funding to help offset GCPD parks expenses. Salmon Creek Little League, Evergreen Little League, and Pacific Soccer Club are potential partners but have not committed at this time. The remaining 50% expense match will come from the RCO YAF grant program, if approved.

### Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GCPD	Total	GCPD	Total	GCPD	Total
1032 / Greater Clark Parks District	\$191,000	\$191,000				
RCO YAF Grant Program		\$225,000				
Vancouver West Soccer Club		\$17,000		\$17,000		
<b>Total</b>	\$191,000	\$433,000				

II. A. Funding will come from the GCPD capital repair fund, the RCO YAF grant fund, and Vancouver West Soccer Club. Salmon Creek Little League, Evergreen Little League, and Pacific Soccer Club are potential partners but have not committed at this time.

### Part III: Estimated Expenditures

III. A – Project expenditures will be shared equally between the GCPD capital repair fund and the RCO YAF grant program.

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GCPD	Total	GCPD	Total	GCPD	Total
1032 / Greater Clark Parks District		\$225,000	\$225,000				
RCO YAF Grant Program			\$225,000				
<b>Total</b>		\$225,000	\$450,000				

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GCPD	Total	GCPD	Total	GCPD	Total
Salary/Benefits						
Contractual	\$450,000	\$450,000				
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
<b>Total</b>	\$450,000	\$450,000				

**RESOLUTION NO. 2015- 09-13**

This is a resolution that authorizes submitting applications for grant funding assistance for Youth Athletic Facilities projects to the Recreation and Conservation Office as provided in WAC 286 and subsequent Legislative action.

Project Name: Luke Jensen Sports Park Fields 3-4-5 Lighting Project

1           WHEREAS, under the provisions of the Youth Athletic Facilities (YAF) program,  
2 state grant assistance is requested to aid in financing the cost of facility development and

3           WHEREAS, Clark County considers it in the best public interest to complete the  
4 project described in the application(s); now, therefore,

5           IT IS HEREBY RESOLVED AS FOLLOWS:

6           1.     The Director of Public Works or his designee is authorized to make formal  
7 application to the Recreation and Conservation Office for grant assistance;

8           2.     Any grant assistance received will be used for direct costs associated with  
9 implementation of the project referenced above;

10          3.     Clark County expects that our matching share of project funding will be  
11 derived from the Parks Operating Budget Capital Repair Fund and potential  
12 partnerships with local youth groups and that pursuant to WAC 286-13-040  
13 (3) Clark County must certify the available match at least one month before  
14 funding approval. In addition, our organization is responsible for supporting all  
15 non-cash commitments to this project should they not materialize.

16          4.     Clark County acknowledges that the grant assistance, if approved, will be paid  
17 on a reimbursement basis, meaning Clark County will only request payment  
18 from the Recreation and Conservation Office after eligible and allowable costs  
19 have been incurred and payment remitted to our vendors, and that the

20 Recreation and Conservation Office will hold retainage until the project is  
21 deemed complete.

22 5. Clark County acknowledges that any facility developed through grant  
23 assistance from the Recreation and Conservation Funding Board must be  
24 reasonably maintained and made available to the general public at reasonable  
25 hours and times of the year according to the type of area or facility unless  
26 other restrictions have been agreed to by the Recreation and Conservation  
27 Office Director or the Recreation and Conservation Funding Board.

28 6. Clark County acknowledges that any facility developed with grant assistance  
29 from the Recreation and Conservation Funding Board must be dedicated for  
30 public outdoor recreation purposes, and be retained and maintained for at least  
31 20 years from the date of final project reimbursement unless otherwise  
32 provided and agreed to by our organization, the Recreation and Conservation  
33 Funding Board.

34 7. This resolution becomes part of a formal application to the Recreation and  
35 Conservation Office for grant assistance; and

36 8. Clark County provided appropriate opportunity for public comment on this  
37 application.

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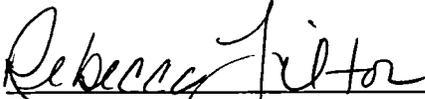
ADOPTED this 22<sup>nd</sup> day of Sept, 2015.

BOARD OF COUNTY COUNCILORS  
FOR CLARK COUNTY, WASHINGTON



\_\_\_\_\_  
David Madore, Chair

ATTEST:

  
\_\_\_\_\_  
Clerk of the Board

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Jeanne E. Stewart, Councilor

**Reviewed**  
~~Approved~~ as to Form Only  
ANTHONY F. GOLIK  
Prosecuting Attorney

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Tom Mielke, Councilor

By 

**RESOLUTION NO. 2015- 09-14**

This is a resolution that authorizes submitting applications for grant funding assistance for Youth Athletic Facilities projects to the Recreation and Conservation Office as provided in WAC 286 and subsequent Legislative action.

Project Name: Hockinson Meadows Park Field Drainage Improvement Project

1           WHEREAS, under the provisions of the Youth Athletic Facilities (YAF) program,  
2 state grant assistance is requested to aid in financing the cost of facility development and

3           WHEREAS, Clark County considers it in the best public interest to complete the  
4 project described in the application(s); now, therefore,

5           IT IS HEREBY RESOLVED AS FOLLOWS:

6           1.     The Director of Public Works or his designee is authorized to make formal  
7                   application to the Recreation and Conservation Office for grant assistance;

8           2.     Any grant assistance received will be used for direct costs associated with  
9                   implementation of the project referenced above;

10          3.     Clark County expects that our matching share of project funding will be  
11                   derived from the Parks Operating Budget Capital Repair Fund and potential  
12                   partnerships with local youth groups and that pursuant to WAC 286-13-040

13                   (3) Clark County must certify the available match at least one month before  
14                   funding approval. In addition, Clark County is responsible for supporting all  
15                   non-cash commitments to this project should they not materialize.

16          4.     Clark County acknowledges that the grant assistance, if approved, will be paid  
17                   on a reimbursement basis, meaning Clark County will only request payment  
18                   from the Recreation and Conservation Office after eligible and allowable costs  
19                   have been incurred and payment remitted to our vendors, and that the

- 20 Recreation and Conservation Office will hold retainage until the project is  
21 deemed complete.
- 22 5. Clark County acknowledges that any facility developed through grant  
23 assistance from the Recreation and Conservation Funding Board must be  
24 reasonably maintained and made available to the general public at reasonable  
25 hours and times of the year according to the type of area or facility unless  
26 other restrictions have been agreed to by the Recreation and Conservation  
27 Office Director or the Recreation and Conservation Funding Board.
- 28 6. Clark County acknowledges that any facility developed with grant assistance  
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30 public outdoor recreation purposes, and be retained and maintained for at least  
31 20 years from the date of final project reimbursement unless otherwise  
32 provided and agreed to by our organization, the Recreation and Conservation  
33 Funding Board.
- 34 7. This resolution becomes part of a formal application to the Recreation and  
35 Conservation Office for grant assistance; and
- 36 8. Clark County provided appropriate opportunity for public comment on this  
37 application.

38  
ADOPTED this 22<sup>nd</sup> day of Sept., 2015.

BOARD OF COUNTY COUNCILORS  
FOR CLARK COUNTY, WASHINGTON



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David Madore, Chair

ATTEST:

  
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Clerk of the Board

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Jeanne E. Stewart, Councilor

**Reviewed**  
~~Approved~~ as to Form Only  
ANTHONY F. GOLIK  
Prosecuting Attorney

\_\_\_\_\_  
Tom Mielke, Councilor

By   
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