

CLARK COUNTY STAFF REPORT

DEPARTMENT: Public Works/ Transportation and Asset Management Division

DATE: July 28, 2015

REQUESTED ACTION: Remove one (1) Engineer Technician project position (RDS0810) and add one (1) Engineer III regular position, effective date August 1, 2015.

Consent Hearing County Manager

PUBLIC WORKS GOALS:

- Provide safe and efficient transportation systems in Clark County
- Create and maintain a vibrant system of parks, trails and green spaces
- Continue responsible stewardship of public funds
- Promote family-wage job creation and economic development to support a thriving community
- Maintain a healthy, desirable quality of life
- Increase partnerships and foster an engaged, informed community
- Cultivate a nimble, responsive work force
- Make Public Works a great place to work

BACKGROUND

Public Works/Transportation & Asset Management currently has one project position, an Engineer Technician. This position was requested as a project position in order to assess whether the work being performed is at the proper technical level and the work would be on-going. The Engineer Technician position was requested to assist the Traffic Engineers. It has been found that a higher level of technical experience is needed for this position. The Engineer III level will be able to provide the higher technical expertise required to assist the Traffic Engineers.

The Engineer III will have a significant amount of ongoing work with the implementation of the Highway Safety Manual (HSM), the Asset Management System, updating the Roadway Conditions Index, supporting Capital Improvement Projects, and responding to citizens' requests and performing scheduled maintenance reviews on the existing transportation system.

This action would not require any additional funding to purchase a new computer or provide any additional work space for the new position.

Adding this position will allow the County transportation system to work more efficiently by providing a higher level of responsiveness, maintenance, and asset management to make sure that the existing roadway systems are operating safely and functioning properly.

Public Works' Senior Management has reviewed staffing and funding levels for the Department and determined that work associated with this position will be ongoing. It is recommended that one (1) Engineer Technician project position be removed and one (1) Engineer III regular position be added.

COUNCIL POLICY IMPLICATIONS

None.

ADMINISTRATIVE POLICY IMPLICATIONS

None.



PW 15-064

WSP
OK
y.

COMMUNITY OUTREACH

None.

BUDGET IMPLICATIONS

YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	
Grant Fund Dollar Amount	
Account	Road Fund
Company Name	

DISTRIBUTION OF BOARD STAFF REPORTS:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

PUBLIC WORKS APPROVALS:

 Carolyn Heniges, P.E.
 Transportation & Asset Management Division Manager



 Heath H. Henderson, PE
 Public Works Director/County Engineer

Attachments: Employee/Position Roster Change Form
 CC: Christina Monks, Jeremy Hammrich, Joe Hertig; Human Resources
 Lori Pearce, Carolyn Heniges, Matt Griswold, Peggy Muhly; Public Works.

APPROVED: 

 CLARK COUNTY, WASHINGTON
 BOARD OF COUNTY COUNCILORS

DATE: July 28, 2015
 SR #: SR 154-15

APPROVED: _____
 Mark McCauley, Acting County Manager

PW15-064

FISCAL IMPACT ATTACHMENT

Part I: Narrative Explanation

I.A - Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information.

This position and the supporting costs are to be included in the 2015/2016 budget as a new regular position. The addition of one Engineer III regular position, effective August 1, 2015, results in a cost of \$55,121 for this biennium and \$217,360 in the next biennium for the position. The attached roster change form outlines the cost of this change, which will be funded within the existing budget authority of the department.

Part II: Estimated Revenues

Fund Number / Title	Current Biennium		Next Biennium		Second Biennium	
	CRF	Total	CRF	Total	CRF	Total
1012 / County Road Fund	\$55,121	\$55,121	\$217,360	\$217,360	\$217,360	\$217,360
Total:	\$55,121	\$55,121	\$217,360	\$217,360	\$217,360	\$217,360

II.A - Describe the type of revenue (grant, fees, etc.)

Revenue will come from the County Road Fund.

Part III: Estimated Expenditures

III.A - Expenditures summed up

Fund Number / Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		CRF	Total	CRF	Total	CRF	Total
1012 / County Road Fund	1.00	\$55,121	\$55,121	\$217,360	\$217,360	\$217,360	\$217,360
			\$0		\$0		\$0
			\$0		\$0		\$0
			\$0		\$0		\$0
Total:		\$55,121	\$55,121	\$217,360	\$217,360	\$217,360	\$217,360

III.B = Expenditure by object category

Fund Number / Title	Current Biennium		Next Biennium		Second Biennium	
	CRF	Total	CRF	Total	CRF	Total
Salary/Benefits	\$55,121	\$55,121	\$217,360	\$217,360	\$217,360	\$217,360
Contractual						
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total:	\$55,121	\$55,121	\$217,360	\$217,360	\$217,360	\$217,360