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# CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Budget Office

**DATE:** May 28, 2013

**REQUEST:** Set a public hearing in two weeks for the purpose of discussing the attached 2013 Special supplemental appropriation.

**CHECK ONE:**       X      Consent       Routine

## BACKGROUND

Attached is the 2013 Special supplemental appropriation. Two weeks are required to advertise the changes to the 2013/2014 Adopted Budget. This will allow appropriate time to notify the citizens of the proposed change to the 2013/2014 Budget. If past practices hold, the public hearing will be Tuesday, June 11, 2013.

## BUDGET IMPLICATIONS

Approval of this staff report does not change the budget. The attached staff report details the individual budget requests that will be presented on June 11, 2013 for a total increase in expenditures of \$4,275,000. Revenue increases total \$3,101,083 for a net decrease in fund balance of \$1,173,917.

## POLICY IMPLICATIONS / COMMUNITY OUTREACH

The purpose of this staff report is to set a public hearing in two weeks to allow citizens time to consider the requests of Clark County departments and participate in the decision making of their local government.

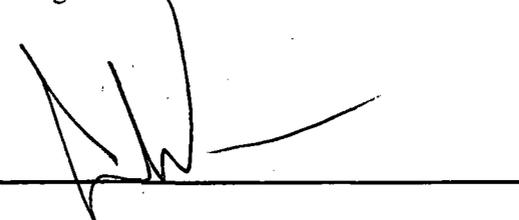
## ACTION REQUESTED

Set a public hearing in <sup>two</sup>~~three~~ weeks for the purpose of discussing the attached 2013 Special supplemental.

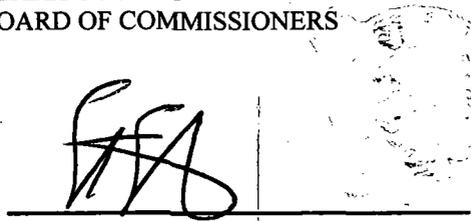
## DISTRIBUTION

All County Departments

Jim Dickman  
Budget Director



Approved: *May 28, 2013*  
CLARK COUNTY  
BOARD OF COMMISSIONERS



*SR 092-13*



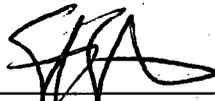
**RESOLUTION 2013-06-01**

The Clark County Board of Commissioners will hold a public hearing on **Tuesday, June 11, 2013 at 10:00 a.m.** in the Commissioners' Hearing Room, 6<sup>th</sup> Floor, 1300 Franklin Street, Vancouver, Washington to consider approval of the following 2013 Special Supplemental Appropriation:

**A total increase in expenditures of \$4,275,000. Revenue increases total \$3,101,083 for a net decrease in fund balance of \$1,173,917.**

Any person may attend this hearing and comment for or against these proposed amendments to the FY 2013-2014 budget.

BOARD OF COUNTY COMMISSIONERS  
FOR CLARK COUNTY, WASHINGTON

By  \_\_\_\_\_  
Chair

Attest:  
  
Clerk of the Board

Please publish:      May 28, 2013  
                                 June 4, 2013

C-70265



For other formats, contact the Clark County ADA Office: **Voice** (360) 397-2322;  
**Relay** 711 or (800) 833-6388; **Fax** (360) 397-6165; **E-mail** ADA@clark.wa.gov.

## CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Office of Budget and Information Services  
**DATE:** June 11, 2013  
**REQUEST:** Approve the 2013 Special supplemental request.  
**CHECK ONE:**  Consent  Routine

### BACKGROUND:

Staff recommends the Board of County Commissioners approve the following adjustments to the 2013/2014 Adopted Biennial Budget. The adjustments are not limited to specific funds or departments, but reflect changes county-wide. Following are brief descriptions of the requested revisions. An attached exhibit reflects the detail of budget coding.

**Item 1 Budget Office** **Fee Holiday Reimbursements** **\$0**  
2816

This package provide transfer authority for General Fund to reimburse funds 1011 (Building and Development Fund) and 1012 (Road Fund) for revenues waived by the fee holiday.

Fund	Uses			Sources			Change in Balance
	External Cash	Internal Transfers	Total	External Cash	Internal Transfers	Total	
0001 GENERAL FUND		(\$ 3,600,000)	(\$ 3,600,000)				(\$ 3,600,000)
1011 PLANNING AND CODE FUND					\$2,600,000	\$2,600,000	\$2,600,000
1012 COUNTY ROAD FUND					\$1,000,000	\$1,000,000	\$1,000,000
<b>Total</b>	<b>\$0</b>	<b>(\$ 3,600,000)</b>	<b>(\$ 3,600,000)</b>	<b>\$0</b>	<b>\$3,600,000</b>	<b>\$3,600,000</b>	<b>\$0</b>

**Item 2 Public Works Administration** **TIF Revenue Adjustments** **(\$ 1,173,917)**  
2814

This package represents the estimated traffic impact fee revenue to be waived under the fee holiday program in 2013 and 2014.

Fund	Uses			Sources			Change in Balance
	External Cash	Internal Transfers	Total	External Cash	Internal Transfers	Total	
3059 RURAL 1 TRAFFIC IMPACT FEE F				(\$ 47,089)		(\$ 47,089)	(\$ 47,089)
3062 HAZEL DELL/FELIDA ROAD IMPA				(\$ 403,293)		(\$ 403,293)	(\$ 403,293)
3066 RURAL 2 TRAFFIC IMPACT FEE F				(\$ 25,038)		(\$ 25,038)	(\$ 25,038)
3067 NORTH ORCHARDS TRAFFIC IMP				(\$ 425,559)		(\$ 425,559)	(\$ 425,559)
3068 SOUTH ORCHARDS TRAFFIC IMP				(\$ 272,938)		(\$ 272,938)	(\$ 272,938)
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$ 1,173,917)</b>	<b>\$0</b>	<b>(\$ 1,173,917)</b>	<b>(\$ 1,173,917)</b>

**DESCRIPTION:** This is a request to increase both revenue and expense budget related to the 2013-15 WSDOT Railroad Grant just approved in the state transportation budget for the county railroad. This grant will allow us to continue rehabilitative work on the railroad.

**JUSTIFICATION:** Clark County relies on grants funds to complete rehabilitative work on the railroad. We continue to request grant funds as part of a complete rail rehabilitation program designed to help spur economic development along the line.

**OUTCOME:** Increasing the revenue and expense budgets in the amount requested will allow us to perform additional rehabilitation work on the railroad further increasing its value and utility.

Fund	Uses			Sources			Change in Balance
	External Cash	Internal Transfers	Total	External Cash	Internal Transfers	Total	
0001 GENERAL FUND	(\$ 675,000)		(\$ 675,000)	\$675,000		\$675,000	\$0
<b>Total</b>	<b>(\$ 675,000)</b>	<b>\$0</b>	<b>(\$ 675,000)</b>	<b>\$675,000</b>	<b>\$0</b>	<b>\$675,000</b>	<b>\$0</b>

**COMMUNITY OUTREACH:**

The supplemental appropriation request was advertised during the previous two weeks.

**BUDGET AND POLICY IMPLICATIONS**

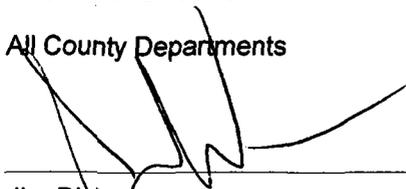
The budgets in operating and capital funds will reflect additions and deductions subsequent to the adopted 2013/2014 budget. Please see attachment A which summarizes the net budget impact.

**ACTION REQUESTED:**

Please approve the 2013 Fee Holiday supplemental appropriation increasing expenditure budgets in the net amount of \$4,275,000 and increasing revenue estimates in the net amount of \$3,101,083. Overall budgeted fund balance decrease of \$1,173,917.

**DISTRIBUTION:**

All County Departments

  
\_\_\_\_\_  
Jim Dickman  
Budget Director

Approved:

\_\_\_\_\_  
Clark County Board of Commissioners

# ATTACHMENT A

Fund	Uses			Sources			Change in Balance
	External Cash	Internal Transfers	Total	External Cash	Internal Transfers	Total	
GENERAL FUND	(\$ 675,000)	(\$ 3,600,000)	(\$ 4,275,000)	\$675,000		\$675,000	(\$ 3,600,000)
PLANNING AND CODE FUND					\$2,600,000	\$2,600,000	\$2,600,000
COUNTY ROAD FUND					\$1,000,000	\$1,000,000	\$1,000,000
RURAL 1 TRAFFIC IMPACT FEE FUND				(\$ 47,089)		(\$ 47,089)	(\$ 47,089)
HAZEL DELL/FELIDA ROAD IMPACT FEE FUND				(\$ 403,293)		(\$ 403,293)	(\$ 403,293)
RURAL 2 TRAFFIC IMPACT FEE FUND				(\$ 25,038)		(\$ 25,038)	(\$ 25,038)
NORTH ORCHARDS TRAFFIC IMPACT FEE FUND				(\$ 425,559)		(\$ 425,559)	(\$ 425,559)
SOUTH ORCHARDS TRAFFIC IMPACT FEE FUND				(\$ 272,938)		(\$ 272,938)	(\$ 272,938)
<b>Grand Total</b>	<b>(\$ 675,000)</b>	<b>(\$ 3,600,000)</b>	<b>(\$ 4,275,000)</b>	<b>(\$ 498,917)</b>	<b>\$3,600,000</b>	<b>\$3,101,083</b>	<b>(\$ 1,173,917)</b>

**EXHIBIT "A"**  
**SUPPLEMENTAL APPROPRIATION / BUDGET TRANSFER**

CONTROL #: \_\_\_\_\_  
 DEPT/DIVISION: \_\_\_\_\_  
 TC "JB" BATCH #: \_\_\_\_\_

DATE: June 11, 2013  
 RESOLUTION #: \_\_\_\_\_  
 BUDGET BIENNIUM: 2013/2014

Stf Rpt #	Fund	Prog	Dept	Basub	Ele	Obj	W.O.	Code Description	Current Budget Amount	Proposed Budget Amount	Exp Inc/ Rev Dec (DR)	Rev Inc/ Exp Dec (CR)
1	0001	000	000	308	000	000	0	BEGINNING FUND BALANCE	0	3,600,000	0	3,600,000
1	0001	000	000	508	000	000	0		0	0	0	0
1	0001	000	601	597	011	551	0	INTERFUND SUBSIDY	0	2,600,000	2,600,000	0
1	0001	000	601	597	012	551	0	INTERFUND SUBSIDY	0	1,000,000	1,000,000	0
1	1011	000	000	308	000	000	0	BEGINNING FUND BALANCE	0	-2,600,000	2,600,000	0
1	1011	000	000	397	001	000	0	TRANSFER IN FROM 0001	0	2,600,000	0	2,600,000
1	1012	000	000	308	000	000	0	BEGINNING FUND BALANCE	0	-1,000,000	1,000,000	0
1	1012	000	542	397	001	000	0	TRANSFER IN FROM 0001	0	1,000,000	0	1,000,000
2	3059	000	000	308	000	000	0	BEGINNING FUND BALANCE	0	47,089	0	47,089
2	3059	000	000	345	850	000	0	IMPACT FEES	0	-47,089	47,089	0
2	3062	000	000	308	000	000	0	BEGINNING FUND BALANCE	0	403,293	0	403,293
2	3062	000	000	345	850	000	0	IMPACT FEES	0	-403,293	403,293	0
2	3066	000	000	308	000	000	0	BEGINNING FUND BALANCE	0	25,038	0	25,038
2	3066	000	000	345	850	000	0	IMPACT FEES	0	-25,038	25,038	0
2	3067	000	000	308	000	000	0	BEGINNING FUND BALANCE	0	425,559	0	425,559
2	3067	000	000	345	850	000	0	IMPACT FEES	0	-425,559	425,559	0
2	3068	000	000	308	000	000	0	BEGINNING FUND BALANCE	0	272,938	0	272,938
2	3068	000	000	345	850	000	0	IMPACT FEES	0	-272,938	272,938	0
3	0001	000	413	334	000	000	0	STATE GRANTS	0	675,000	0	675,000
3	0001	000	413	594	730	600	0	CAPITAL OUTLAY	0	675,000	675,000	0
<b>Total</b>											<b>9,048,917</b>	<b>9,048,917</b>

Prepared by: \_\_\_\_\_  
 Entered by: \_\_\_\_\_

**ORIGINAL COPY**