



Clark County Commission on Aging
1300 Franklin Street, 6th Floor
Vancouver, Washington

Meeting Notes

Tuesday, August 21, 2012

Members Present: Chuck Frayer, Patti Gray, Bob Holdridge, Lisa Rasmussen, Randy Scheel, Kiersten Ware, Karin Woll

Members Absent: Gary Beagle, Kathy McLaughlin

Community Partners Present: Walt Gordon, David Kelly, Roserria Roberts

Staff: Colete Anderson, Jacqui Kamp, Mary Beth O'Donnell

Welcome and Call to Order

- Meeting minutes from July 17th were approved and adopted as submitted.
- Chairperson's Report:
 - The vacancy on the commission has been filled. The BOCC appointed Gary Beagle who will attend next month's meeting.
 - Name tags were given to all members. They can be worn while out in the community representing the commission.
 - Members discussed the logistics of the meeting room. The consensus was to move them off the dais to the front of the room around a U-shaped table with the open end facing the public.
 - FTP site has been a problem for some members. Decision was made to send agenda and minutes via email with the meeting notice. FTP site can still be used for research documents. A hard copy of the agenda isn't necessary for the commission but will be made available for the public.
 - In order to help the commission establish goals, guiding principles and vision, a facilitator will come to next month's meeting to take them through the process. Bob Holdridge donated some materials to help the group with resource development.
 - Lisa, as chair of the Communications work committee, will attend the Elder Care Alliance meetings monthly. Kiersten, Jacqui and Colete will attend the State Council on Aging in Olympia, September 25th.
- Communication Work Committee Chair Report (Lisa Rasmussen)
 - The first meeting was a week ago at the new library. Lisa invited about 20 people from the metro community. LinkedIn and Facebook were suggested as useful social and business media tools. Jacqui will work on getting those set up. In the beginning Jacqui will maintain those sites but eventually a committee member will take over.
 - Lisa will sit in on other work group meetings to get an idea of what's happening and report back to her committee. They will help support other groups by sharing

- resources and contacts in the community, and work on creating standardized dialogue for use when speaking at local service groups such as Lions Club.
- Next meeting September 12, 3–5:00 PM, Klickat Room. Mike Riordan from SWAAD will attend and share what SWAAD is about, their different programs, etc. Once a secretary is appointed, Lisa will send minutes to staff and post on the FTP site.
 - Lisa will attend city council meetings regularly and report back on those.
 - Jacqui will put a copy of the proposed scope for this work committee on the FTP site. It will be finalized at the next meeting. As the others roll out, they will have similar ones.
 - Kathy McLaughlin will be writing a monthly article in Senior Messenger, the first one to be published next month.

Old Business – Action Items

- Items 1 and 2 complete.
- Item 3: Committee selection matrix:
 - Jacqui reviewed the matrix and which topics/projects of interest members selected.
 - Committee chairs:
 - Lisa, Communication
 - Bob, Housing
 - Kiersten, Performance Measurement
 - Chuck, Transportation & Mobility
 - Karin, Healthy Communities
 - Patti, Supportive Services
 - Kathy, Community Engagement (nominated and elected by the members present)
 - Committee Chairs should think about selecting members outside of the commission that will be effective and offer expertise, hold the first meeting and see how the group gels; second meeting add some structure and decide on priorities; by the third meeting, begin to focus on a project.
 - Ultimately, each committee is beholden to the group as a whole. After deciding on a project, bring it back to the commission for approval. This should be spelled out in the by-laws. No time line was decided for reporting back.

Public Comment

- Beverly Doty would like to continue with the nutrition issue. She wants to work with the housing and nutrition committee.
- Lilly Longshore asked what the group was working on related to C–Tran. Lisa said C–Tran had been actively attending workshops during the Aging Readiness Plan process. Lisa suggested that she attend the monthly C–Tran CCAC meetings and invited her to sit on the Transportation work committee. Kiersten mentioned some C–Tran projects identified during the Aging Readiness Plan that are currently underway such as BRT, bus stop enhancements and the accessible transportation coalition initiative.
- Walt Gordon from C–Tran volunteered for the Transportation committee. The Human Services Council has applied for a mobility manager position through Vista Volunteer's

AmeriCorps. This person would help coordinate services and find the most appropriate transportation for citizens. This is a volunteer position and if appointed they would be a good candidate to sit on the transportation committee with Chuck. The appointment might be made in October of this year.

- Walt is an advocate for Universal Design. Public transportation would save money spent on special needs transportation if stores designed their buildings near the street with the parking lot in the back, making them more accessible to people with disabilities.
- He suggested the commission come out with an opinion on C-Trans' tax initiative to help fund the CRC light rail and BRT which will be on the November 7th ballot.
- The ATIC is looking at developing a database to provide information on resources available in the community. They're also looking at a model used by Compassion Vancouver that will help rural residents get the services they need in those areas. He will email Colete the information about an event in September.
- Dave Kelly, SWAAD, endorses the idea of collaboration for rides in rural communities.
- Beverly Doty attended a presentation by the school of the blind to the low vision group and they stated 50% of blindness is diabetes related, again stressing the importance of nutrition.

New Business – Action Items

- Lisa proposed that by the next meeting all work groups have met, come up with a rough idea of what they want to address, and report back to the commission. Additionally, by the November meeting, work groups establish top five priorities and goals with a timeline for action.
- Kiersten advised the importance of identifying stakeholders when selecting members for the work groups. Be thoughtful and thorough in the selection process, keeping in mind personal contacts and relationships with people in the community. A suggested resource pool is the attendance list from the Aging Readiness workshops. Chairs can contact Jacqui to obtain those lists.
- Randy suggested the commission consider adopting a simple, standard format for reporting. Secondly, provide documentation for the work group priorities; why were these particular projects selected. Some projects will have to be accomplished before the others can be done. Lay out the logic for the approach.
- **Lisa entered a motion that all work groups meet before the next meeting, 09/18, and report on the next steps. Karin seconded, all voted in favor. Motion carried.**
- Karin has a list of stakeholders she would consider for the Healthy Communities group. She will email to Jacqui and Colete to review. Suggestion that other chairs do the same.
- Colete and Jacqui will set aside time to meet with chairs prior to their work group meetings to help them get started.
- **Work groups should have top priorities set by the December commission meeting.**
- Kiersten urged the commission to review the commitments they've made to the various work groups and decide whether they really want to work on those. It's important not to overcommit.

- **Bob asked if the commission will have business cards. Would the county provide them? Colete will look into it.**

The meeting was adjourned at 6:03 P.M.