

**CLARK COUNTY BOARD OF FREEHOLDERS
MINUTES OF NOVEMBER 26, 2013**

The Board of Freeholders convened in the Commissioners' Hearing Room, 6th Floor, Public Service Center, 1300 Franklin Street, Vancouver, Washington.

6:00 p.m.

Swearing In

Judge Barbara Johnson performed the swearing in ceremony for all members of the Board of Freeholders.

Pledge of Allegiance

Representative Jim Moeller led the Pledge of Allegiance.

Call to Order

Ann Rivers, Acting Chair called the meeting to order at 6:30p.m.

Self-Introduction

Acting Chair Rivers welcomed the members and provided comments to the Board. Each Freeholder and staff introduced themselves.

Bylaws

Liz Pike moved to accept the Bylaws as presented in draft. Seconded by Marc Boldt. Chair Rivers opened the meeting up for discussion. After discussion the board agreed to amend the bylaws by adding in Section A "The Board shall allow for civil and germane public testimony"... Liz Pike moved to approve the amendment to the bylaws. Seconded by Temple Lentz. **Motion Passed.** Temple Lentz moved to adopt the bylaws as presented with the amendment. Seconded by Liz Pike. **Motion Passed.**

Meeting Agenda

Public Comment

1. Jack Davis
2. Joe Levesque

Overview of Roles/Responsibilities

Kelly Sills gave an overview and explained to the board what their constitutional duty is.

Darryl Walker gave a brief overview of the Open Public Meetings Act. He stated that Lori Volkman will attend the next meeting and will go into detail regarding the Public Records Act.

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Holley Gilbert explained the various communications support that she could give the board. Kelly Sills explained that there is an email address for the freeholders which will help expedite communications from the public to the freeholders.
freeholders@clark.wa.gov

Meeting Schedule

Kelly Sills spoke about the proposed Board of Freeholders meeting schedule. Kelly explained the schedule is aggressive and the reason for that is the Board of Freeholders to be able to have a charter on the ballot for November 4, 2014 election. Moved by Joseph Zarelli to approve the schedule as presented, seconded by Marc Boldt, **Motion passed.**

Freeholder Binder

Kelly Sills explained that the information within the binders is a variety of resources to help the members of the board during this process.

Resolution Requirements

Kelly Sills explained the requirements of the Board of Commissioners as shown in the resolution contained within the Freeholder binder.

Designation of Agent to Accept Claims

Kelly Sills indicated that, as an extension (albeit autonomous) of county government, the Board was required to designate an agent to accept claims if a claim were to be filed against the Board. Moved by Randy Mueller to designate Kelly Sills as the Agent for the Board of Freeholders, seconded by Marc Boldt. **Motion Passed.**

Election of Offices

Liz Pike nominated Joe Zarelli for chair. Jim Moeller nominated Nan Henriksen as chair. Joe Zarelli deferred and requested that the chair position be given to Nan Henriksen. By a show of hands the board voted unanimously for Nan Henriksen as Chair of the Board of Freeholders.

Nan Henriksen nominated Joe Zarelli as Vice Chair, seconded by Ann Rivers. By a show of hands the board voted unanimously for Joe Zarelli as Vice Chair.

Nan Henriksen nominated Val Ogden for Secretary. Garry Lucas nominated Temple Lentz for Secretary. Temple Lentz requested to defer the nomination. By a show of hands the board voted unanimously for Val Ogden as Secretary.

Ann Rivers made a motion to retain staff for the Board of Freeholders, seconded by Tracy Wilson. **Motion Passed**

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Good of the Order

Ann Rivers thanked the group.

Primary Agenda Items for Next Meeting

Nan Henriksen stated that the following are items for the next meeting's agenda.

- Ground rules for board of freeholders
- Process for determining priorities
- Brainstorm ideas to discuss for charter
- Carolyn Long, WSU professor presentation
- Survey or presentations from elected officials

Meeting adjourned at 8:02p.m.

Next meeting scheduled for December 10, 2013 at 6:00 p.m. in the Public Service Center Hearing Room.