

Limited Trade Permits (LTD)

Limited Trade Permits (LTD permits) are in place to increase code compliant installations while offering the benefits of efficiency and convenience to licensed trade contractors and their customers. LTD permits are groups of ten mechanical permits issued specifically for replacement of water heaters, furnaces, heat pumps, and air conditioners. This group of 10 permits is sold in a single transaction for a total of \$666 (about half the cost of individual permits). All Limited Trade permits are non-refundable.

The contractor plays an active role to ensure proper installation, coordination with the county and owner, and completion of the process. It is the contractor's responsibility to inspect each installation for code compliance and then affix the LTD label onto the appliance. The contractor must log each installation on the LTD log sheet **prior** to arriving at the location and have the LTD label filled out. The contractor must return the log sheet within 75 days of issuance (regardless of whether all 10 allowed installations were completed). The log sheet may be either faxed or returned in person to the permit center.

Agreement between county and contractor:

All contractors who elect to use the LTD permit process agree that it is their explicit responsibility to:

1. Ensure code compliant installations;
2. Affix the LTD labels;
3. Return the completed log sheets; and
4. Remit payment for any re-inspections in a timely manner.

It is the LTD program expectation that participating contractors will establish a program to ensure quality control regarding code compliant installations.

Clark County Building Safety will randomly select at least one installation for inspection from each log. If the inspector finds code-compliant work, all installations on the log will be placed in final status. If an inspection reveals code deficiencies, a re-inspection fee of \$148.00 will be assessed on that installation. A second fee of \$148.00 will be assessed to inspect another installation. If both installations yield corrections, all installations on the log will be assessed fees and be inspected. The County reserves the right to inspect any or all projects on a log in the interest of program integrity and public confidence.

Contractors who have two LTD permit logs requiring all installations to be inspected in any 12 month period will not be able to participate in the program for 12 months from the date the last LTD permit was issued. A contractor who does work on the project prior to filling out the LTD log and label is in violation of doing work without a permit. Prior to leaving the jobsite, the label must be affixed to the appliance in a visible location. Any contractor found to have done work prior to completing the log and label will no longer be eligible for participation.

As a contractor wishing to participate in the LTD permit program, I understand the contractor responsibilities and terms and agree to comply as a condition of participating in the LTD permit program.

Company Name

Date

Printed Name of Authorized Person Signature

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Community Development
1300 Franklin Street, Vancouver, Washington
Phone: (360) 397-2375 Fax: (360) 397-2011
www.clark.wa.gov/commdev/



For an alternate format, contact the Clark County ADA Compliance Office. Phone: (360) 397-2025 Relay: 711 or (800) 833-6384 E-mail: ADA@clark.wa.gov